

**CITY OF WILLIAMSTON
PLANNING COMMISSION
MARCH 3, 2020
REGULAR MEETING MINUTES**

1. Call to Order:

The meeting was called to order at 7:00 p.m. in the Williamston City Hall Council Chambers by Vice Chair Peter Schall and the Pledge of Allegiance was recited.

3. Roll Call:

Vice Chair Peter Schall, Commissioners Terry Hansen, John Magee, Brandon Gilroy, Gene Smith, and Brandon Lanyon. Absent: Jeff Markstrom.

Also present: City Manager Corey Schmidt, City Deputy Clerk Barbara Burke, Planner Susan Cronander, City Attorney Timothy Perrone, citizens Noah Belanger and Tammy Gilroy.

Motion by **Smith**, second by **Lanyon**, to excuse Markstrom. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by **Lanyon**, second by **Smith**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Vice Chair Schall called for public comments at this time and there were none.

6. Planning Commission Regular Meeting Minutes of December 3, 2019:

Motion by **Smith**, second by **Hansen**, to approve the regular meeting minutes of December 3, 2019. **Motion passed by voice vote.**

7. Action Items

7a. 2019 Annual Planning Commission Report and 2020 Work Plan:

In accordance with the Michigan Zoning Enabling Act, PA 110 of 2006, and the Planning Enabling Act, PA 22 of 2008, the Planning Commission is required to prepare and submit a summary of the previous year activities and anticipated work plan.

Motion by **Hansen**, second by **Lanyon**, to submit the 2019 Annual Planning Commission Report and 2020 Work Plan to City Council. Yes: Gilroy, Magee, Schall, Lanyon, Smith, Hansen. No: None. **Motion passed.**

8. Discussion Items

8a. Ordinance Amendments Related to Attached Decks, Garages, Driveways, Street Trees, and PRD Development Standards:

Motion by **Magee**, second by **Gilroy**, to set a public hearing for the next Planning Commission Meeting on the ordinance amendments related to attached decks, garages, driveways, street trees, and PRD development standards. Yes: Hansen, Gilroy, Smith,

Schall, Magee, Lanyon. No: None. **Motion passed.**

9. Correspondence Received

9a. Locke Township Correspondence:

It was noted that a letter was received from the Locke Township Planning Commission that they are reviewing/amending their Master Plan.

10. Staff Reports:

10a. Community Development & Planning:

Planner Cronander stated that she is working on: a small development in downtown; zoning ordinance amendments; two single home buildings were approved in Nottingham Forest; zoning violations; and answering questions from residents/developers.

10b. City Manager:

None.

11. Audience Participation:

Noah Belanger thanked the Commission for open conversation.

12. Planning Commissioner Comments:

None.

13. Adjourn to the Call of the Chair:

Vice Chair Schall adjourned the meeting at 7:50 p.m.

THE PRECEDING MINUTES ARE A SYNOPSIS OF A PLANNING COMMISSION MEETING AND DO NOT REPRESENT A VERBATIM RECORD.

Respectfully Submitted: _____
Barbara J. Burke, City Deputy Clerk

Date approved: _____