

**City of Williamston
Miscellaneous Fee Schedule
Adopted 3/14/16**

Description	Fee
Annual Audit (free on website)	30.00 per copy
Annual Budget (free on website)	30.00 per copy
City Charter (free on website)	5.00 per copy
City Map	.50 (b/w) 1.00 (color)
Copy	.10 per page
Collection Fee: Delinquents Added to Tax Roll	10% of Delinquency Amount
Council Meeting on DVD	15.00
I-Chat Background Check	15.00
Marriage Fee	25.00 Resident/Business Owner 50.00 Non-Resident
Master Plan (free on website)	30.00 per copy
Mobile Food Vending Unit Application Fee (non-refundable)	35.00
Mobile Food Vending Unit Annual Fee	150.00
Notary Service	5.00 per Document-Resident/Business Owner 10.00 per Document-Non-Resident
Police Portable Breath Test	5.00
Property Information Request Copy of Assessor's Card Copy of Millage Rates	4.00 per parcel/year 1.00 per card 0.50 per year (double for rush on above items)
Solicitors Permit Application Fee (non-refundable)	35.00
Solicitors Permit:	
Per day	10.00
Per week	20.00
Per month	50.00
Per year	150.00
Returned Check Charge	30.00
Tax Roll or Mortgage Export	30.00 electronic format 75.00 paper
Zoning Ordinance (free on website)	30.00 per copy

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Freedom of Information Requests

Description	Fee
Photocopies (on site)	0.10 per page
Photocopies (off site)	Cost incurred by City plus labor* and mileage
Postage & Handling	Current rate charged by USPS
Envelopes & Containers	Cost incurred by the City
Legal Fees	Cost incurred by the City (beyond initial review & approval)
Monitoring	Cost of labor*
File Searches	Cost of labor*

*Labor is defined as current hourly rate of lowest paid employee capable of performing the task (including 45% of hourly rate to account for fringe benefits) calculated in increments no smaller than 1/10 of an hour.