



**City of Williamston**

161 E. Grand River Avenue, Williamston, MI 48895  
517-655-2774; fax 517-655-2797; www.williamston-mi.us; info@williamston-mi.us  
Facebook – Williamston City Hall

**SOLICITOR'S PERMIT APPLICATION**

*(note fees on page 3)*

**IN ACCORDANCE WITH ORDINANCE 243 OF THE CITY OF WILLIAMSTON, AN ORDINANCE TO DEFINE AND REGULATE PEDDLERS AND SOLICITORS**

Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone # \_\_\_\_\_ Driver's license # \_\_\_\_\_

E-Mail \_\_\_\_\_ Website (if applicable) \_\_\_\_\_

Make and model of vehicle \_\_\_\_\_

Vehicle license plate # \_\_\_\_\_

Nature of Business:

- 1) Name of the business and description of the goods being sold. In the case of products of a farm or orchard, whether produced or grown by the applicant.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Or**

- 2) Name and description of the business or agency seeking donations.

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\_\_\_\_\_  
\_\_\_\_\_

3) If employed, name and address of employer

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4) Credentials from employer

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5) Length of time desired to conduct solicitation AND dates of solicitation.

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6) Have you ever been convicted of any crime, misdemeanor, or violation of any municipal ordinance? \_\_\_\_\_

If yes, what was the nature of the offense?

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Number of offenses

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Punishment or penalty

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7) References: Names of at least two (2) reliable property owners of the county of Ingham, State of Michigan, who will certify as to your good character and

business responsibility. In lieu of the names of references, any other available evidence as to the good character and business responsibility of the applicant as will enable an investigator to properly evaluate such character and business responsibility.

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8) Attach a current (within 90 days) 2" X 2" photograph of applicant to this application.

9) Where are you planning to solicit?

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10) Are you selling foodstuffs?

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11) If yes, please attach your Food Service License to the application.

12) **Application fee - a fee of \$35.00 must be paid to cover the cost of investigating the facts stated herein.**

13) Fees charged for soliciting:	\$10.00	per day
	\$20.00	per week
	\$50.00	per month
	\$150.00	per year

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Signature of Applicant

Date

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Business or Organization

Approval by City Manager: \_\_\_\_\_ Date: \_\_\_\_\_