

**This is the taxpayer copy.** If there is a number next to Mort Code on your bill, we have also forwarded a copy to your **mortgage company** or **financial institution**. The statement reflects the most recent information in our files. If this information is not correct, or you have recently changed lending institutions, please forward a copy of this statement to your taxpaying agent. Your agent would then request future statements from our office.

**This statement levies only one portion of the total annual tax owed on this parcel.** The Summer statement levies taxes due for the City of Williamston, Williamston Senior Center, Lansing Community College, State Education Tax, Ingham Intermediate School District, School Operating, School Debt, School Sinking Fund, School Recreation, Ingham County Operating, Veteran's Fund and special assessments. The Winter statement covers Northeast Ingham Emergency Services Authority, Capital Area District Library, Ingham County Non-Operating, School Operating, School Debt, School Sinking Fund, School Recreation, and County Drains. The tax bills do not cover specific months, but rather levy different taxes due for the entire calendar year. The two bills together make up the total annual property taxes due for 2021.

**All summer tax payments are due September 14, 2021.** On September 15, 2021, 3% penalty and 1% per month interest will be added.

**All winter tax payments are due February 14, 2022.** On February 15, 2022, a 3% penalty will be added. As of **March 1, 2022**, all real property taxes must be paid to the **INGHAM COUNTY TREASURER**.

**Postmarks are not accepted as timely payments.**

**Office Hours:** 8:00 a.m. to 5:00 p.m., Monday through Friday, except Holidays. A drop box is available near the front entrance of City Hall, 161 E. Grand River Ave., for your convenience.

**Holidays Closed:** July 5, Sept. 6, Nov. 25 & 26, Dec. 24, 27 & 31(afternoon), 2021, and Jan. 3, 2022.

**Contactless payment is preferred.** Please consider using the drop box at City Hall or mailing your payment.

**The City of Williamston does not accept two party or postdated checks.** All checks must be payable to the City of Williamston. Partial payments will be accepted. **Checks must clear the bank or receipt is void and appropriate penalties will apply.**

**Payment may be made by credit or debit card** on the City website: [www.williamston-mi.us](http://www.williamston-mi.us), over the phone at 517-655-2774 or at City Hall. A convenience fee of 3% is charged for this service.

**ACH withdrawals** are accepted for tax payments. Summer tax payments are withdrawn automatically from your checking account on Sept. 13. You can choose to have Winter tax payments withdrawn on Dec. 29 or Feb. 12. The form to enroll in automatic payments can be found on the City website.

**If you want a receipt,** enclose a self-addressed stamped envelope with your payment.

**City website: [www.williamston-mi.us](http://www.williamston-mi.us).** On the City website you can look up your tax bill, print a receipt and pay your taxes by credit or debit card.

**If you are 62 or older,** own and reside in your City of Williamston home and had a gross household income under \$40,000 in the preceding year, you may be able to defer summer taxes until the winter taxes are due without penalty. Contact City Hall. **Deadline is Sept. 14 for adjustments.**

This summer the City Assessor's office will be visiting properties in order to update property record cards. Property record cards are being updated so that assessments accurately reflect structures and improvements on the property, as well as the quality and condition of structures and improvements. A visit will include staff measuring structures and improvements, as well as taking photographs to assess quality and condition. If a property is selected to be visited this summer, the property owner will be sent a letter no less than one (1) week before the visit. Contact information will be provided on the letter if you have any questions, concerns or comments. Those conducting the site visits will have their vehicles marked and have appropriate identification.