

**CITY OF WILLIAMSTON  
CITY COUNCIL  
JUNE 12, 2023  
REGULAR MEETING MINUTES**

**1. Call to Order:**

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

**3. Roll Call:**

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Councilmembers Steve Jenkins, Scott VanAllsburg, and Dan Rhines. Absent: Tommy Pratt and Terry Hansen.

Also present: City Manager John Hanifan, Deputy Clerk Barb Burke, City Treasurer Tom Mead, City Attorney Timothy Perrone, Engineer/DPW Director Scott DeVries, Spicer Group Representative John Bradley, Williamston Community Schools Superintendent Adam Spina, JFM Productions, Noah Belanger, Kent Hall, and Tim Ludwig.

Motion by **Jenkins**, second by **Lanyon**, to excuse Pratt and Hansen. **Motion passed by voice vote.**

**4. Approval of Agenda:**

Motion by **Lanyon**, second by **VanAllsburg**, to approve the agenda as presented. **Motion passed by voice vote.**

**5. Audience Participation:**

Mayor Gilroy called for public comments at this time and there were none.

**6. Council Meeting Minutes of May 22, 2023:**

Motion by **VanAllsburg**, second by **Jenkins**, to approve the May 22, 2023, minutes as presented. **Motion passed by voice vote.**

**7. Accounts Payable:**

Motion by **Lanyon**, second by **Rhines**, to approve the June 12, 2023, accounts payable as presented, reference #'s 76753-76805, and ACH 433-449 from dates 5-18-23 through 6-2-23 for a total of \$215,676.79. Yes: Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

**8. Williamston Community Schools Update- Adam Spina:**

School Superintendent Adam Spina reviewed this past successful school year and the summer intervention programs – it will be a very busy summer. He appreciates the ongoing support from the City for getting the state championship signs up, messages on the digital message board, etc. He particularly wanted to commend the Police Department, and the Council for approving the school resource officer (SRO). The SRO is a tremendous success, so much so he was asked to speak at the Great Lakes Homeland Security conference on how to effectively implement SROs in a school setting.

Next year they will work on curricular alignment with state standards; safety and security, including new cameras and monitoring systems; horizontal placards on rooms so room numbers can be seen from down hallways; standardized grading; paving will be done in different school areas; finances have greatly improved in the last seven years. He is looking at further collaboration with the safe routes to school grant. He will be working on RFPs for the elementary school traffic at Highland and Riverside to get out of that traffic situation. It will take a few years to invest in these improvements, but they do have a vision. He said he hears constantly about the lack of housing available in Williamston.

Mayor Gilroy thanked Dr. Spina for his presentation and updates.

## 9. Action Items

### **9a. Re-appointment of Noah Belanger to the Planning Commission for a Term to Expire 06/30/26:**

Motion by **Lanyon**, second by **VanAllsburg**, to re-appoint Noah Belanger to the Planning Commission for a Term to Expire 06/30/26. Yes: Rhines, Gilroy, Lanyon, Jenkins, VanAllsburg. No: None. **Motion passed.**

### **9b. 2023-2024 Fiscal Year Budget Resolution:**

Motion by **Rhines**, second by **Lanyon**, to approve a resolution adopting the Fiscal year 2023-2024 budget for the City of Williamston; appropriating the amounts necessary for municipal purposes; and providing for the levy of the amount necessary to be raised by ad valorem taxes upon real and personal property for municipal purposes. Yes: Gilroy, Lanyon, Jenkins, VanAllsburg, Rhines. No: None. **Motion passed.**

Councilman VanAllsburg reported the Cemetery Board would likely ask for an increased contribution for the next fiscal year.

### **9c. 2023-24 Budget Utility Rate Resolution:**

Motion by **Lanyon**, second by **VanAllsburg**, to approve the resolution approving modifications to water and wastewater rates for Fiscal Year 2023-2024. Yes: Lanyon, VanAllsburg, Rhines, Gilroy. No: Jenkins. **Motion passed.**

### **9d. 2023 Utility Improvement Projects – Construction Contract Award:**

Motion by **Jenkins**, second by **VanAllsburg**, to award the construction contract contingent upon funding through HUD for the 2023 Utility Improvement Projects (N. Putnam St., Williams St., and Lloyd St.) to Iron Horse Excavating LLC of Eaton Rapids, Michigan in the amount of \$2,975,518.11 Not-to-exceed. Yes: Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

### **9e. Jubilee Fireworks Consideration:**

Motion by **Rhines**, second by **Jenkins**, to approve the request from the Red Cedar Jubilee for Great Lakes Fireworks, LLC, to have fireworks at Howard Dahlstrom Park in Williamston on Friday, June 23, 2023 as part of the Jubilee, with notification made to NIESA. Yes: Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

## **10. Discussion Items**

### **10a. Road Diet:**

Manager Hanifan reported the public open house for the Road Diet project is Wednesday, June 21, from 4:30 pm – 6:00 pm.

### **10b. Construction Project Update(s):**

None.

## **12. Department Head Reports**

### **12a. City Manager:**

Manager Hanifan said the Parks and Recreation Commission meets this Wednesday at 7 pm, and the DDA will meet at 7 pm next Tuesday.

### **12b. Building Department:**

A written report was submitted for Council review.

## **13. Committee/Sub-Committee Reports:**

Councilman Lanyon said the Planning Commission approved the preliminary site plan for 825 West Grand River Avenue giving the developer feedback on items which need to be addressed prior to final site plan approval.

## **14. Audience Participation:**

Mayor Gilroy called for public comments at this time and there were none.

## **15. Council Member Comments:**

Councilman VanAllsburg encouraged everyone to attend the farmer's market.

Councilman Rhines said Jubilee is a week away. He reviewed the events and the things they have added – a mechanical bull, a magic show, class rock played by middle school/high school students, and more. Three types of beverages from Old Nation will be available as well as the regular Jubilee beverage offerings. They have 33 sponsors this year and always welcome more. He thanked Zynda's for sponsoring the fireworks, thanked Limner Press for printing the brochures. He gave a shout out to City Staff – Scott DeVries and the DPW department for all they do, and Barb Burke for her help/reminders.

Councilman Jenkins attended the Memorial Day parade and said it was a wonderful and moving event and was very well-attended. He appreciates the great job done for this parade.

Mayor Gilroy said she hopes everyone enjoys their summer with the great events in town - bandshell concerts, the farmers market, as well as other events. She thanked the Jubilee Committee for all their hard work in putting together this excellent event. She said the Jubilee could always use more volunteers.

## **16. Adjourn to the Call of the Chair:**

Mayor Gilroy adjourned the meeting at 7:50 p.m.

**\*Meeting adjourned at 7:50 p.m.**

**Respectfully Submitted by:**

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**Barbara J. Burke, Deputy Clerk**

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**Tammy Gilroy, Mayor**

**Date Approved:** \_\_\_\_\_