

**CITY OF WILLIAMSTON
CITY COUNCIL
JUNE 25, 2018
REGULAR MEETING MINUTES**

1. Call To Order:

The meeting was called to order at 7:00 p.m. in the City Hall Council Chambers by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Council Members John Bisard, Noah Belanger, Jeffrey Weiss, Daniel Rhines, Kent Hall. Absent: Sandy Whelton.

Also Present: City Manager Corey Schmidt, City Clerk Holly Thompson, City Attorney Timothy Perrone, City Attorney Courtney Gabbara, Police Chief Bob Young, City Treasurer Rachel Piner, JFM Productions, Spicer Group Representative John Bradley, Tammy Scott, and other members of the public.

Motion by **Belanger**, second by **Weiss**, to excuse Whelton. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by **Belanger**, second by **Weiss**, to approve the agenda as presented. **Motion passed by voice vote.**

Mayor Tammy Gilroy recognized Clerk Thompson for receiving the Michigan Association of Municipal Clerks (MAMC) 2018 City Clerk of the Year Award and presented her with a Certification of Appreciation from Council. Clerk Thompson said this award means a lot to her as she was elected by her peers in the clerk association. She thanked Council for all their support.

5. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

6. Council Meeting Minutes of June 11, 2018

Motion by **Hall**, second by **Belanger**, to approve the June 11, 2018 Council minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

The accounts payables totaled \$46,719.49 with reference #'s 70373-70455.

Motion by **Belanger**, second by **Rhines**, to approve the accounts payables as presented, reference #'s 70373-70455 for a total of \$46,719.49. Yes: Weiss, Rhines, Gilroy, Hall, Bisard, Belanger. No: None. **Motion passed.**

8. Action Items

8a. 2017/2018 Fiscal Year Budget Amendments:

Motion by **Belanger**, second by **Bisard**, to approve the 2017/2018 fiscal year budget amendment for #101 General Fund as presented in the packet 8a., page 1. Yes: Rhines, Gilroy, Hall, Bisard, Belanger, Weiss. No: None. **Motion passed.**

Motion by **Belanger**, second by **Bisard**, to approve the 2017/2018 fiscal year budget amendment for #248 Downtown Development Authority as presented in the packet 8a., page 2. Yes: Gilroy, Hall, Bisard, Belanger, Weiss, Rhines. No: None. **Motion passed.**

Motion by **Belanger**, second by **Bisard**, to approve the 2017/2018 fiscal year budget amendment for #590 Sewer Fund as presented in the packet 8a., page 3. Yes: Hall, Bisard, Belanger, Weiss, Rhines, Gilroy. No: None. **Motion passed.**

Motion by **Belanger**, second by **Bisard**, to approve the 2017/2018 fiscal year budget amendment for #591 Water Fund as presented in the packet 8a., page 4. Yes: Bisard, Belanger, Weiss, Rhines, Gilroy, Hall. No: None. **Motion passed.**

8b. Consideration to Waive Fees for Bandshell Use:

Motion by **Weiss**, second by **Rhines**, to approve waiving the bandshell and concession stand fees for the Rowley Wesleyan Church event on Saturday, September 8, 2018 for the Christian Music Concert. Yes: Gilroy, Hall, Bisard, Belanger, Weiss, Rhines. No: None. **Motion passed.**

8c. Greater Lansing Convention & Visitors Bureau (GLCVB) 2019 Advertisement:

Motion by **Belanger**, second by **Hall**, to authorize moving forward with the process of creating the 2019 GLCVB advertisement in the amount of \$3,550 for a full page ad to be split between the City, the Downtown Development Authority, and potentially the Williamston Area Chamber of Commerce. Yes: Hall, Bisard, Belanger, Weiss, Gilroy. No: Rhines. **Motion passed.**

8d. Engineering Services Contract Amendment – East Middle St. and DDA Parking Lot:

Motion by **Weiss**, second by **Belanger**, to approve the Work Directive Change No. 4 of the Professional Engineering Services Contract with Spicer Group for the East Middle Street project in the amount of \$29,900.00 (not-to-exceed) for the purpose of design, bidding, and construction services for the DDA funded Middle St. Parking Lot with the total contract price being amended to \$221,130.00 (not-to-exceed). Yes: Hall, Bisard, Belanger, Weiss, Rhines, Gilroy. No: None. **Motion passed.**

8e. Agreement for Waterborne Pavement Marking Placement:

Motion by **Weiss**, second by **Rhines**, to approve an agreement with the Ingham County Road Department for 2018 waterborne pavement marking placement at a cost of \$1,168.88. Yes: Bisard, Belanger, Weiss, Rhines, Gilroy, Hall. No: None. **Motion passed.**

11. Department Head Reports

11a. City Manager:

Manager Schmidt provided a written report for Council review and thanked everyone involved with the Jubilee event for their work and thanked Councilman Hall for all his work in bringing the Vietnam Traveling Wall to Williamston.

11b. Police Chief:

Chief Young announced National Night Out is Tuesday, August 7, 2018 in McCormick Park.

11c. City Engineer:

Engineer DeVries submitted a written report for Council review.

12. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

13. Council Member Comments:

Councilman Rhines commented Jubilee went really well. Everyone loved the Vietnam Wall with the American Legion. He thanked everyone for coming out to the event.

Councilman Weiss thanked Kent Hall for his work in getting the Vietnam Wall to Williamston. It was very impressive and took a guest of his to go see it.

Councilman Belanger thanked the Jubilee committee for all they did last week and reported the Boy Scout Pancake breakfast went very well with over 500 people served.

Councilman Bisard thanked City staff for their quick response regarding a potential hogweed problem in McCormick Park.

Councilman Hall commented there are so many people to thank for getting the Vietnam Wall to Williamston. There was so much emotion at the Wall and so much teamwork going on especially between Tom's Supermarket who supplied bottled water, and D&W Fresh Market for supplying ice every day. There was an amazing turnout and someone even captured a photo with a rainbow by the Wall.

Mayor Gilroy thanked Councilman Hall on the amazing Vietnam Wall work and believes the Memorial Park he is working on will also be amazing when finished. The *Williamston Enterprise* had the People's Choice Awards, and so many Williamston businesses won and were highlighted. She also congratulated Clerk Thompson on being the 2018 MAMC City Clerk of the Year Award recipient. She commented she is lucky to work with a great group of Councilmembers.

14. Adjournment:

Mayor Gilroy adjourned the Council meeting at 7:35 p.m.

***Meeting adjourned at 7:35 p.m.**

Respectfully Submitted by:

Holly M. Thompson, City Clerk

Tammy Gilroy, Mayor

Date Approved: _____