



# City of Williamston

161 E. Grand River Ave.  
Williamston, MI 48895

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## PROPERTY INFORMATION REQUEST COVER SHEET

Please complete this form for billing purposes.

Company Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Person Requesting Information: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Preferred method of receiving requested information:

- Email
- Fax
- Mail

\$3.00 per parcel number

\$0.75 per parcel number for copy of property card

\$0.25 for millage rates

For Rush requests, above charges are doubled.

If a mailed, hard copy is requested the cost of postage will be added to the above charges.

**City of Williamston Property Information Request**

Parcel Number: 33-18-\_\_\_\_-\_\_\_\_-\_\_\_\_-\_\_\_\_

Address: \_\_\_\_\_

Parcel Number or Address must be provided.

**Please Check the Box(es) of Information Needed:**

- Rush (Charges Doubled)
- Verify/Supply Correct Parcel Number or Address
- Homestead Percentage: \_\_\_\_\_
- 20\_\_ SEV: \_\_\_\_\_ Taxable Value \_\_\_\_\_
- 20\_\_ Summer Taxes  
Base Amount \_\_\_\_\_  
Special Assessments \_\_\_\_\_  
Interest/Penalty \_\_\_\_\_  
Total \_\_\_\_\_  
Paid on \_\_/\_\_/\_\_ Due by \_\_/\_\_/\_\_
- 20\_\_ Winter Taxes  
Base Amount \_\_\_\_\_  
Special Assessments \_\_\_\_\_  
Interest/Penalty \_\_\_\_\_  
Total \_\_\_\_\_  
Paid on \_\_/\_\_/\_\_ Due by \_\_/\_\_/\_\_
- Copy of Property Card
- Copy of Millage Rates

**Fax & Email Charges (24 hour turn around):**

\$3.00 per parcel number  
\$0.75 per parcel for copy of property card  
\$0.25 for millage rates

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